

**Sierra APIC Chapter 044
Board Meeting
Date: January 21, 2011
Shriner's Hospital**

Members present: Cheryl Richardson, Paula Newman, Vicki Norris, Shonna Avant, Harriette Carr, Candi Corey, Cliff Evans, Terry Nelson, Wendy Long-Brandt, Mauro Garcia, Sue Deal, Bill Montalvo, Altino McKelvey and Robert Berg
Meeting called to order at 0810

Agenda	Discussion	Action	Status/Follow-Up
Welcome by Cheryl Richardson Review of Minutes from Board Meeting <u>November 19th, 2010</u>	Approved Board Minutes and Board Retreat minutes with corrections. Paula motioned and Cheryl 2 nd . M/S/A	Info Only	Closed
Treasurer's Report by Robert Berg	<p>Current assets through January 21, 2011 are \$23,222.00.</p> <p>Paula made a motion to add \$500.00 for the 2011 Sierra APIC President to attend the APIC National Conference. Cheryl 2nd. M/S/A.</p> <p>The board eligibility policy was reviewed and approved. Terry motioned. Paula 2nd. M/S/A.</p>		
Membership Secretary Report by Terry Nelson & Harriette Carr	<p>There are 228 persons on the current roster, 110 are chapter members. This is an increase from 2009 (180 on roster and 84 chapter members). Persons who have not attended meetings in the last 2 years will be taken off of the roster. This will be communicated at the membership meeting.</p> <p>Rob made a motion to provide a series of incentives in an effort to increase membership and meeting attendance. Ideas discussed were: an end of year drawing for attendees that are members to possibly include reimbursement for educational conferences attended. Paula 2nd. M/S/A.</p> <p>A draft of the needs assessment survey that was discussed at the January 7th Board retreat was distributed. Changes were made to include a purpose statement (to meet the educational needs of APIC Sierra's members). The Needs survey will be send</p>	Info Only	Closed

Membership Secretary Report (continued)	<p>out as soon as possible and will be open for input until 2/15/11.</p> <p>The Sierra APIC Scholarship will be increased to \$550.00 with an announcement made at the Membership meeting. Harriette will also send out an e-mail to inform/encourage applying for the scholarship.</p> <p>The general membership meeting today will be available to remote visitors with the assistance of Cheryl Richardson.</p>		
Website Report by Vicki Norris	Deferred to General Membership meeting	Info only	Closed
CACC report by Cheryl Richardson	None	Info only	Closed
Educational Conference Report by Paula Newman	<p>A Core Committee for the educational conference will need to be formed. An announcement at the membership meeting asking for volunteers will be made. An e-mail will also be sent out.</p> <p>Andree Sue Guest has agreed to continue with the CIC Review. Cheryl and Shonna will also assist with the CIC review. An assessment of what members would like to see with the CIC review will need to be accomplished</p>	<p>Announcement to be made at General Membership meeting asking for volunteers to assist with the Annual Educational Conference (and followed up with an e-mail by the Communication secretary).</p> <p>Shonna and Cheryl to further discuss how a needs assessment for the CIC review will be accomplished.</p>	Open
Legislative Report by Harriette Carr and Terry Nelson	Deferred to General Membership meeting	Info only	Closed
Hospitality Report by Paula Newman	Deferred to General Membership meeting	Info only	Closed
Bylaws Report by Paula Newman	Bylaws were approved with changes that were discussed at the January 7 th Board Retreat.	Info only	Closed
Nominating Committee Report by Debbie Bernardino	Deferred to General Membership meeting	Info only	Closed
Next meeting	The March meeting will be held at Sutter Center for Health Professionals on March 18, 2011.	Info only	Closed
Old Business	None	Info only	Closed

Meeting adjourned at 0900 Respectfully submitted by Shonna Avart, Recording Secretary, APIC Sierra Chapter 044