

**Sierra APIC Chapter 044
Board Meeting
Date: November 19, 2010
Shriner's Hospital**

Members present: Cheryl Richardson, Paula Newman, Vicki Norris, Debbie Bernardino, Shonna Avant, Harriette Carr, Candi Cori, Cliff Evans, Terry Nelson, Wendy Long-Brandt, Mauro Garcia, and Robert Berg
Meeting called to order at 0804

Agenda	Discussion	Action	Status/Follow-Up
Welcome by Cheryl Richardson Review of Minutes from Board Meeting <u>September 17th, 2010</u>	Approved Board Minutes with corrections. Robert motioned and Vicki 2 nd . M/S/A	Info Only	Closed
Treasurer's Report by Robert Berg	<p>Current assets through Nov 19, 2010 are \$23,055.79. Rob will move some funds from the B of A account to the Umpqua account for interest bearing.</p> <p>Cheryl made a motion recommending an audit team be formed to conduct an annual review of the APIC Sierra accounts and give a report at the Board retreat. Rob 2nd. M/S/A.</p> <p>The APIC Sierra Funds distribution policy was discussed regarding the distribution of funds for officers to attend conferences. The funds will roll down in the following order: 1 officer will receive \$500, The president will receive \$2000 and the president-elect will receive \$1500. Policy changes will be made and reviewed for approval at the January Board retreat.</p> <p>Cheryl motioned to reimburse annual conference fees to any chapter members that assisted with planning or worked at the Annual Conference. Rob 2nd. M/S/A</p> <p>Rob presented new "Check Request and Receipt" forms that will be used going forward for check requests and receipts of funds paid. The forms will be placed on the Sierra APIC website with the addition of "mail to current treasurer" to the forms.</p>	<p>Audit team to conduct annual audit of Sierra APIC accounts and give report at Board Retreat</p> <p>Rob Berg to revise "Distribution of funds" policy to reflect changes discussed.</p> <p>Rob to reimburse annual conference fees to any chapter members that assisted with planning or worked at the Annual Conference.</p> <p>Rob to forward the "Check Request and Receipt" forms to Vicki to add to the Sierra APIC website.</p>	<p>Open</p> <p>Open</p> <p>Open</p> <p>Open</p>

<p>Membership Secretary Report by Terry Nelson</p>	<p>There are 228 persons on the current roster, 110 are chapter members. 35 people attended the September meeting. Harriette has greatly attributed to the membership through her communication efforts and encouraging others to attend the meetings. Membership has increased over the last few years. Harriette is planning to talk about Sierra APICs efforts to reach out to rural areas and across state borders in a National APIC Conference call on December 9th.</p> <p>Terry recommended inviting Public Health representatives to the meetings to discuss current "hot topics" in their county/area. If Public Health reps were/are not able to attend, a report could be given</p>	<p>Info Only</p> <p>Shonna to coordinate with the Public Health departments and request attendance or a report prior to each meeting.</p>	<p>Closed</p> <p>Open</p>
<p>Website Report by Vicki Norris</p>	<p>Deferred to General Membership meeting</p>	<p>Info only</p>	<p>Closed</p>
<p>CACC report by Cheryl Richardson</p>	<p>Deferred to General Membership meeting</p>	<p>Info only</p>	<p>Closed</p>
<p>Educational Conference Report by Paula Newman</p>	<p>Paula stated that their were multiple "excellent" and "good" evaluations regarding the Annual conference. Some people commented that they objected to the use of animal research in Marcia Ryder's talk.</p>	<p>Info only</p>	<p>Closed</p>
<p>Legislative Report by Harriette Carr and Terry Nelson</p>	<p>Terry discussed that the HAI-AC Committee recently met. Senator Alquist's representative attended the meeting. There was discussion regarding clarification of Senate Bill 1058. This information will be sent out be Harriette.</p>	<p>Terry to give information for the clarification of SB 1058 and the HAI-AC Committee meeting to Harriette to distribute via e-mail.</p>	<p>Open</p>
<p>Hospitality Report by Paula Newman</p>	<p>Deferred to General Membership meeting</p>	<p>Info only</p>	<p>Closed</p>
<p>Bylaws Report by Mauro Garcia</p>	<p>Deferred to General Membership meeting</p>	<p>Info only</p>	<p>Closed</p>
<p>Nominating Committee Report by Debbie Bernardino</p>	<p>For 2011, Paula Newman has been selected as President-Elect, Harriette Carr has been selected as the Membership Secretary. Sue Deal & Andree Sue Guest were elected to the Nominating Committee. Bill Montalvo, Wendy Long-Brandt, Altino McKelvey & Cliff Evans were elected to the Board of Directors.</p>	<p>Info only</p>	<p>Closed</p>

Next meeting	The board retreat is Jan 7, 2011 from 9-4 at Sutter Center for Health Professionals. The regular Jan meeting will be held at Shriner's on Jan 21, 2011. All other meetings are expected to be at Sutter Center for Health Professionals.	Info only	Closed
Old Business	None	Info only	Closed

Meeting adjourned at 0900 Respectfully submitted by Shonna Avant, Recording Secretary, APIC Sierra Chapter 044

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